

Since  
1906★

2025 Spring



Admission Guidelines of  
**Graduate Degree**  
for International Students

※ This guideline is translated based on the Korean version of Sookmyung Women's University Admissions Guide.  
In case of any conflict, the Korean version of the guideline will be prioritized.



숙명여자대학교  
SOOKMYUNG WOMEN'S UNIVERSITY

| Procedure   | 1 <sup>st</sup> application period                       | 2 <sup>nd</sup> application period                 | Note   |
|---|--|--|--|
| Application Forms Available online                                  | Sep. 3(Tue) 10:00 ~<br>Sep. 12(Thu) 17:00, 2024<br>,2023 | Nov. 6(Wed) 10:00~<br>Nov. 14 (Thu) 17:00,<br>2024 | - <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a><br>→ Admission → Apply online  |
| Application Fee deadline  | Sep. 12(Thu) 17:00,<br>2024                              | Nov. 14(Thu) 17:00,<br>2024                        | -Application Fee must be paid within the period  |
| Submit Required Documents   | Sep. 27(Fri) 16:00, 2024                                 | Nov. 22(Fri) 16:00, 2024                           | - <b>Submission</b> : In person or by post<br>Administration Building #203 Office<br>of International Affairs Sookmyung<br>Women's University 100,<br>Cheongpa-ro 47-gil, Yongsan- gu,<br>Seoul, Korea (04310)<br>-Print out the admission form when<br>you applied online and submit it with<br>the other documents.<br>-Organize the documents in order,<br>before submitting.<br>(Refer to 4. Required Documents) |
| Notice on Interview   | Oct. 14(Mon), 2024                                       | Dec. 9(Mon),2024                                   | - <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> →Notice  |
| Interview   | Oct. 18(Fri), 2024                                       | Dec. 13(Fri), 2024                                 | -Must arrive at the waiting room 30<br>minutes prior to the interview.<br>-Bring your interview verification slip<br>and identification.<br>-Department of Arts and Department<br>Physical Education may proceed<br>Portfolio Assessment or Practical<br>Examinations, so be sure to check the<br>related information in this guideline.   |
| Result Announcement   | Nov.4(Mon), 2024   | Dec. 30(Mon), 2024                                 | - <a href="http://e.sookmyung.ac.kr">http://e.sookmyung.ac.kr</a> → Notice   |
| Registration  | Jan, 2025  |  | -Specific schedules on registrations and<br>information on how to make<br>registrations will be notified when final<br>result is announced.  |
| Submission of Legalized Documents by Embassy/Apostille Certificates | Feb, 2025  |  | -Graduation Certificate & Transcript<br>Submission of Embassy Legalized<br>Documents/Apostille Certificates<br>(Deadline will be announced)  |
| Orientations  | Feb, 2025  |  | -Time and place will be announced  |
| Classes begin   | Mar, 2025  |  |  |

- A. Online application is mandatory for all candidates. (Study in Korea website)
  - submission through E-mail is NOT accepted
- B. After completing online application, applicants should submit the hard copies of completed application forms and other required documents by postal mail or in person.
- C. The application qualification review is conducted during the corresponding admission period and the result of the assessment are not announced separately be announced.
- D. Please record your contact information (phone & email) correctly so that we can inform your next step rightly.
- E. If applicants present any false information, fail to submit required application materials or cannot be contacted, the applicant may be disqualified.

- Master's degree courses can be applied by department and majors are decided after admission. However, Piano, Orchestral Music and Composition department, Visual Art applicants must choose major when applying.
- Applicants for Combined Master/Ph.D. courses apply only to freshman.

## (1) Liberal Arts and Social Science

| Department                                  | Major  | Freshman |       |                   | Transfer |       | English Track |
|---|--|----------|-------|-------------------|----------|-------|---------------|
|   |  | MA       | Ph.D. | Combined MA/Ph.D. | MA       | Ph.D. |               |
| Korean Language & Literature                | Korean Linguistics, Classical Korean Literature, Modern Korean Literature, Teaching Korean as a Second Foreign Language  | ○        | ○     | ○                 | ○        | ○     |               |
| History & Culture                           | Korean History, Oriental History, Western History  | ○        | ○     | -                 | ○        | ○     |               |
| French Language & Culture                   | French Linguistics, French Literature  | ○        | ○     | ○                 | ○        | ○     |               |
| Chinese Language & Literature               | Chinese Linguistics, Chinese Literature  | ○        | ○     | -                 | ○        | ○     |               |
| German Language & Cultural Studies          | German Linguistics, German Literature  | ○        | ○     | ○                 | ○        | ○     |               |
| Japan Studies                               | Japanese Studies   | ○        | -     | -                 | ○        | -     |               |
| Library & Information Science               | Library and Information Science, Archival Studies  | ○        | ○     | ○                 | -        | -     |               |
| History of Art                              | History of Art   | ○        | ○     | ○                 | ○        | -     |               |
| English Language & Literature               | English Linguistics, English Literature, English Translation, TESOL (TESOL: Ph.D.Only, No Transfer)  | ○        | ○     | -                 | ○        | ○     | ●<br>(TESOL)  |
| Culture, Tourism & Hospitality Management   | Tourism Management, Arts and Cultural Management, Hospitality Management   | ○        | ○     | ○                 | ○        | ○     |               |
| Education                                   | Education Sociology & Administration, Counseling Education, Educational Psychology & Measurement · Evaluation, Lifelong Education, Educational Technology        | ○        | ○     | -                 | ○        | ○     |               |
| Family Studies                              | Family Studies   | ○        | ○     | -                 | ○        | ○     |               |
| Child Welfare & Studies                     | Child and Teenager Welfare, Child Psychological Treatment, Child Nurturing and Education   | ○        | ○     | ○                 | ○        | ○     |               |
| Political Science & International Relations | Political Science and International Relations  | ○        | ○     | ○                 | ○        | ○     |               |
| Administration                              | Administration   | ○        | ○     | ○                 | ○        | ○     |               |
| Communication & Media                       | Communication and Media  | ○        | ○     | -                 | ○        | ○     |               |
| Public Relations & Advertising              | Public Relations & Advertisement   | ○        | ○     | ○                 | ○        | ○     |               |
| Law   | Law  | ○        | ○     | ○                 | -        | -     |               |
| Economics                                   | Theory Economics, Applied Economics, Economic History, International Economics   | ○        | ○     | ○                 | -        | -     |               |
| Consumer Economics                          | Consumer Economics   | ○        | -     | -                 | ○        | -     |               |
| Business Administration                     | Human Resource and System, Marketing, Accounting, Production Management/MIS, Financial Affairs Management, International Management/Strategy, Business Analytics | ○        | ○     | ○                 | ○        | ○     |               |
| Social Psychology                           | Social Psychology, Criminal Psychology, Cognitive Psychology   | ○        | -     | -                 | ○        | -     |               |
| Global Service                              | Global Cooperation, Global Entrepreneurship  | ○        | -     | -                 | ○        | -     |               |

**(2) Natural Science (\* Make sure to contact the professor of applicant's interested field in advance for advice)**

| Department             | Major  | Freshman |       |                   | Transfer |       | English Track |
|------------------------|--|----------|-------|-------------------|----------|-------|---------------|
|                        |  | MA       | Ph.D. | Combined MA/Ph.D. | MA       | Ph.D. |               |
| Chemistry              | Inorganic and Analytical Chemistry, Organic and Bio Chemistry, Physical Chemistry  | ○        | ○     | ○                 | -        | -     | ●             |
| Biological Sciences    | Biological Sciences<br>(*The subject is a bilingual track. Applicable in Korean or English)  | ○        | ○     | ○                 | ○        | ○     | ●             |
| Mathematics            | Mathematics  | ○        | ○     | ○                 | ○        | ○     |               |
| Statistics             | Statistics   | ○        | ○     | ○                 | ○        | ○     |               |
| Clothing & Textiles    | Clothing & Textiles  | ○        | ○     | ○                 | ○        | ○     |               |
| Food & Nutrition       | Food & Nutrition   | ○        | ○     | ○                 | ○        | ○     |               |
| Pharmacy               | Bio Pharmacy, Pharmaceutical Chemistry, Clinical, Public and Social Pharmacy<br>(*The subject is a bilingual track. Applicable in Korean or English) | ○        | ○     | ○                 | ○        | ○     | ●             |
| Manufacturing Pharmacy |  | ○        | ○     | ○                 | ○        | ○     | ●             |

**(3) Engineering (\* Make sure to contact the professor of applicant's interested field in advance for advice)**

| Department                          | Major                               | Freshman |       |                   | Transfer |       | English Track |
|-------------------------------------|-------------------------------------|----------|-------|-------------------|----------|-------|---------------|
|                                     |                                     | MA       | Ph.D. | Combined MA/Ph.D. | MA       | Ph.D. |               |
| IT Engineering                      | IT Engineering                      | ○        | ○     | ○                 | ○        | ○     |               |
| Chemical and Biological Engineering | Chemical and Biological Engineering | ○        | ○     | ○                 | ○        | ○     | ●             |
| Computer Science                    | Computer Science                    | ○        | ○     | -                 | ○        | -     |               |
| Electronic Engineering              | Electronic Engineering              | ○        | ○     | ○                 | ○        | ○     |               |
| Mechanical Systems                  | Mechanical Engineering              | ○        | ○     | ○                 | ○        | ○     | ●             |
| Software Convergence                | Software Convergence                | ○        | -     | -                 | ○        | -     |               |
| Applied Physics                     | Applied Physics                     | ○        | ○     | ○                 | -        | -     |               |

**(4) Arts and Physical Education (\* Check the portfolio or performance requirements)**

| Department            | Major   | Freshman |       |                   | Transfer |       | English Track |
|-----------------------|---|----------|-------|-------------------|----------|-------|---------------|
|                       |   | MA       | Ph.D. | Combined MA/Ph.D. | MA       | Ph.D. |               |
| Piano                 | Piano performance, Piano Accompaniment  | ○        | ○     | -                 | ○        | -     |               |
| Orchestral Music      | Wind, Strings, Percussion   | ○        | -     | -                 | -        | -     |               |
| Vocal Music           | Vocal Music   | ○        | ○     | -                 | -        | -     |               |
| Composition           | Composition, Music Theory, Conduct  | ○        | ○     | -                 | -        | -     |               |
| Music                 | Piano performance, Wind, Strings, Music Therapy   | -        | ○     | -                 | -        | -     |               |
| Industrial Design     | Industrial Design   | ○        | -     | -                 | ○        | -     |               |
| Visual & Media Design | Visual & Media Design   | ○        | -     | -                 | ○        | -     |               |
| Environmental Design  | Practical Approach to Architecture Design, Practical Approach to Urban Landscape Architecture Design, Practical Approach to Interior Design | ○        | -     | -                 | ○        | -     |               |
| Design                | Visual Communication & Motion Picture Design, Industrial Design, Space & Environment Design   | -        | ○     | -                 | -        | ○     |               |
| Visual Art            | Metal, Pottery, Lacquer, Fiber Fine Art, Korean Painting  | ○        | ○     | -                 | ○        | ○     |               |
| Kinesiology           | Kinesiology   | ○        | ○     | ○                 | ○        | ○     |               |
| Dance                 | [Master] Korean Dance, Ballet, Modern Dance, [Ph.D.] Dance  | ○        | ○     | ○                 | ○        | -     |               |

**(5) Interdisciplinary Program**

| Department                              | Major   | Freshman |       |                   | Transfer |       | English Track |
|---|---|----------|-------|-------------------|----------|-------|---------------|
|   |   | MA       | Ph.D. | Combined MA/Ph.D. | MA       | Ph.D. |               |
| Human Resource Development Policy       | Human Resource Development Policy                         | ○        | ○     | ○                 | ○        | ○     |               |
| East Asia Studies                       | East Asia Studies   | -        | ○     | -                 | -        | ○     |               |
| Health Industry                         | Beauty-Cosmetic Industry, Health and Material Application | -        | ○     | -                 | -        | ○     |               |
| Big Data Analysis Convergence           | Big Data Analysis Convergence                             | ○        | -     | -                 | -        | -     |               |
| Climate, Environment and Energy Studies | Climate, Environment and Energy Studies                   | ○        | ○     | ○                 | ○        | ○     |               |
| Culture Arts Education                  | Culture Arts Education                                    | -        | ○     | -                 | -        | ○     |               |

## 1. Freshwoman

### A. Nationality

- Female Students whose parents are both have foreign nationalities  
In case the applicant and parents change their Korean nationalities to other country, they must obtain foreign nationalities before entering high school.
  - \* Korean citizens, including who hold dual citizenship, are NOT eligible to apply
  - \* In the case where an applicant is one-parent family(mother or father) the applicant's nationality eligibility is determined by the nationality of the one-parent.as one-parent family or unmarried mother or father ,
  - \* Please submit additional official documents if applicant's family relationship needs to be confirmed (parents' divorce, remarriage, single parent, death, missing and etc.) for verification.

### B. Academic Requirements

- Applicants must meet one of the following conditions:
  - 1) Master / Combined Master & Ph.D. course applicants
    - ① Those who have earned a Bachelor's degree
    - ② Those who are expected to earn a Bachelor's degree by Aug 23, 2024
  - 2) Doctoral course applicants
    - ① Those who have earned a Master's degree
    - ② Those who are expected to earn a Master's degree by Aug 23, 2024
    - ③ Music Therapy major requires at least 2 years of clinical experience

### C. Language Requirements

- Korean Track : TOPIK level 3 or higher
  - \* Applicants of Child Welfare & Studies, East Asia Studies department need to obtain TOPIK level 4 or higher)
- English track Applicants for department of TESOL, Chemistry, Chemical Engineering, Mechanical systems are required to submit following English language score: TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher. Please make sure to check with the dept. for available English courses.
- Bilingual track majors (proceeded in either Korean or English) are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission. Please make sure to check with the dept. for available English courses.
- For exceptions, see subparagraphs from section [7] Exceptions
- <Degree and Language Track (Applicants without TOPIK, simultaneously taking degree and language course at the same time)> is available for the following majors below.
  - Master's program: Composition, Dance, Visual Art (Korean Painting)
  - Doctoral Program: Vocal Music, Composition, Dance, Visual Art (Korean Painting)
  - \* Details will be notified individually after enrollment.

## 2. Transfer Students

| Category                 | Master Course   | Doctorate Course   |
|--------------------------|---|--|
| 2 <sup>nd</sup> Semester | One who has finished at least 1 semester, and obtained at least 6 credits from the same or similar major master course in or out of Korea   | One who has finished at least 1 semester, and obtained at least 9 credits from the same or similar major doctorate course in or out of Korea   |
| 3 <sup>rd</sup> Semester | One who has finished at least 2 semesters, and obtained at least 12 credits from the same or similar major master course in or out of Korea | One who has finished at least 2 semesters, and obtained at least 18 credits from the same or similar major doctorate course in or out of Korea |

- \* The acceptance of the same or identical departments is reviewed by the respective recruiters on the day of interview.
- \* Credit transfer for master's course (2<sup>nd</sup> semester : cannot be over 9 credits / 3<sup>rd</sup> semester: cannot be over 12 credits)
- \* Credit transfer for doctorate course (2<sup>nd</sup> semester : cannot be over 9 credits / 3<sup>rd</sup> semester: cannot be over 18 credits)

## 1. Required Documents (Mandatory)

| Mandatory   | Note  |
|---|---|
| Application   | Print and submit the application after completing the online registration   |
| Study & Research Plan   | Must be written in Korean or English[Form 2]  |
| Resume(for Ph.D. Degree)  | Must be written in Korean or English[Form 2]  |
| Academic Record Check   | Fill out the form with requested school information and sign[Form 3]  |
| Undergraduate school(expected) graduation Certificate / Graduate school(expected) graduation Certificate & Undergraduate school Transcript / Graduate school Transcript | Applicants for Master Degree<br>(1) Official undergraduate school(expected) graduation certificate(Bachelor's)<br>(2) Transcript of undergraduate school's all grades<br><i>* For graduates of Chinese universities, refer to the submission documents on page 8</i><br>Applicants for Ph.D. Degree<br>(1) Official undergraduate school graduation certificate(Bachelor's)<br>(2) Official graduate school(expected) graduation certificate(Master's)<br>(3) Transcript of undergraduate school's all grades<br>Transcript of graduate school's all grades |
| Certificates of Citizenship of the Applicant and Parents & Official documents indicating family relationship between the Applicant and Parents                          | Examples: a birth certificate, a government-issued certificate indicating the parent-child relationship, a family register, or parents' passport copies<br>(4) <i>* For graduates of Chinese universities, refer to the submission documents on page 8</i>  |

**Important Notes**

❗ Applicants who have graduated from overseas schools can choose one option from below:

- ① All documents proving academic background must be confirmed through Apostille  
*\*refer to the Apostille Member Countries list below*
- ② Countries without the Apostille Agreement(including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated school

\* Please refer to "Apostille and Embassy Legalization Information"

☞ Transcript of all grades

- ① Specific GPA on a basic 100 point grade scale or specify the original grade scale
- ② In case the transcript does not have information on the applicant's percentile score, an applicant must submit an additional official certificate issued by the school, confirming that the applicant's academic achievement
- ③ If the university is unable to issue an official grade conversion, refer to WES website ([www.west.org/](http://www.west.org/)) or the Foreign Credits website ([www.foreigncredits.com](http://www.foreigncredits.com)) to convert the grades.
- ④ Prospective graduates must submit transcripts up to the previous semester.
- ⑤ Applicants who have transferred and graduated should submit all the transcripts

\* Download Form from the Admission website (<http://e.sookmyung.ac.kr> → Admission → Graduate)

## 2. Required Documents(Optional)

| Optional  | Note   |
|---|--|
| Korean proficiency (Korean Track)                       | TOPIK Level 3 or higher, Certificate of Lingua Express Level 4 (TOPIK level 4 or higher for Child Welfare & Studies and East Asia Studies department applicants)<br>For exceptions, see subparagraphs from section [7] Exceptions  |
| English proficiency (English Track)                     | TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 or higher<br>For exceptions, see subparagraphs from section [7] Exceptions<br>Please make sure to check with the dept. for available English courses.  |
| Bilingual Track (Proceeded in either Korean or English) | Bilingual track majors (proceeded in either Korean or English) are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission.<br>Please make sure to check with the dept. for available English courses. |

|  |   |
|--|---|
| Copy of<br>Foreigner Registration Card | Applicants residing in Korea only   |
| Master course                          | Applicants for department of Composition(Composition major): One of their works<br>College of Fine Arts applicants: Portfolio<br><Music Department Accompanist / Performer Pledge>  |
| Doctorate Course                       | <General><br>* Resume related documents (Kor or Eng)<br>* Master Thesis Abstract (Kor or Eng)<br>* Applicants for department of Music<br>- Composition major: 3 or more pieces(including 1 piece of orchestral music)<br>- Music Theory major: 1 thesis<br>College of Fine Arts applicants: Portfolio |

### 3. Required Documents for Transfer Applicant

| Master course  | Doctorate Course  |
|--|---|
| <ul style="list-style-type: none"> <li>① Master's degree enrollment certificate</li> <li>② Transcript (percentage standard) : M.A.</li> <li>③ Graduate certificate: B.A.</li> <li>④ Transcript (percentage standard) : B.A.</li> <li>⑤ Study and Research plan(form provided)</li> <li>⑥ Academic record check agreement(form provided)</li> </ul> | <ul style="list-style-type: none"> <li>① Doctorate's degree enrollment certificate</li> <li>② Transcript (percentage standard) : Ph.D.</li> <li>③ Master's degree certificate</li> <li>④ Transcript (percentage standard) : M.A.</li> <li>⑤ Graduate certificate: B.A.</li> <li>⑥ Transcript (percentage standard) : B.A.</li> <li>⑦ Study and Research plan(form provided)</li> <li>⑧ Resume(form provided)</li> <li>⑨ Academic record check agreement(form provided)</li> </ul> |

### 4. Note

- A. All documents must be submitted in original.
- B. Documents not written in Korean or English must be submitted with a notary translation or Apostille authenticated by the issuing institution or notarized by a notary public.
- C. All application documents should be submitted within deadlines.
- D. SMU may request the submission of additional documents as needed.
- E. Any applicant, who submits a provisional graduation certificate at the time of applying, must submit her official graduation certificate of University upon arrival in Korea before our class begins.
- F. Transfer Applicants, who take leave of absence at the time of applying, submit her official certificate of leave of absence.
- G. If there is any inconsistency in the applicant's name or birth date on submitted documents, further evidential document must be submitted as verification.
- H. All Submitted documents will not be returned. (not returned in case of failure)
- I. If you have more than one degree (or to be obtained), you should select one degree that is favorable to you. Once submission is made, change can not be made.
- J. In case of replacing the practical test with video clip due to non residents in Korea, applicants in the relevant departments (Master: Piano, Orchestra, Vocal Music, Ph.D. : Music) must submit the video after verifying that the test video playback and sound are operating normally. Disadvantages due to video errors and non-playback are on applicants' responsibility.



## ☰ Apostille and Embassy Legalization Information

### 1. International school graduation certificate and transcript certificate

Student who have graduated from overseas universities should submit the Apostille certificates, and Student graduated from countries without the Apostille Agreement (including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated universities.

### 2. Apostille certification

#### A. Apostille confirmation Authority

- Ministry of Foreign Affairs Apostille desk: 02-2100-7600
- Ministry of Justice Apostille desk: 02-720-8027
- Up-to-date data such as information of relevant agencies by country can be retrieved from the [Apostille section of the Hague International Court Conference on Private International Law website \(www.hcch.net\)](http://www.hcch.net)

#### B. Apostille Member countries (2024.01.11)

| Area                | Member Countries   |
|---------------------|--|
| Asia, Oceania       | Australia, Macau, Hong Kong, Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Philippines, Singapore, Indonesia, Pakistan, China  |
| Europe              | Albania, Austria, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo |
| North America       | United States (including Guam, Maury Islands, Saipan, Puerto Rico), Canada   |
| Latin America       | Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominican Republic, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica  |
| Africa, Middle East | South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles, Oman, Israel, Bahrain, Morocco, Tunisia, Saudi Arabia, Senegal   |

## ☰ Guides for submission of documents to recipients of academic records and degrees in China

### 1. Submission documents for domestic and Chinese applicants

(1) Certificate of Academic report (**Both must be submitted**) \* Consular confirmation documents are not accepted

(a) <Online Verification Report of Higher Education Degree Certificate> (English): ([chsi.com.cn](http://chsi.com.cn))

(b) <Online Verification of Higher Education Qualification Certificate> (English) : ([chsi.com.cn](http://chsi.com.cn))

\* Only for prospective graduates can apply with <Online Verification of Student Record>

And after graduation, applicant must submit (a) and (b) and diploma/graduation certificate/transcript

(2) A copy of notarized a) diploma and b) graduation certificate (Both in English) c) your own and parent's Chinese identification cards

If not in English, submit a notarized translation

All. Report Card: Choose one of the following methods

(1) Original certification report

※ Chinese Education Certification Center ([www.chsi.com.cn](http://www.chsi.com.cn)): Bachelor/Master's degree certificate, University enrollment certificate (English)

(2) Original Apostille certificate

### 2. Note

A. Submission documents will not be accepted if they are not validated on the site at the time of application.

B. It takes about 30 days for the certificate to be issued, so please be prepared in advance.

1. KRW 120,000 or USD 120

\* Unable to refund the admission fee after application is completed  
(if the application has been cancelled due to the school situation, it can be returned)

1. Examination and Distribution of Marks

| Category            | Percentage and Points |                  |                   |
|---------------------|-----------------------|------------------|-------------------|
|                     | Documents             | Interview        | Total             |
| Freshman / Transfer | 50% (100 points)      | 50% (100 points) | 100% (200 points) |

- A. The document screening is evaluated based on the applicant's submission documents as evaluation factors such as majors, subjects of courses, and academic performance of the university.
- B. The interview is evaluated based on the applicant's academic and research plan by considering the applicant's knowledge of the applied major, foreign language reading ability, enthusiasm for learning, research plan, practical test and portfolio examination (department of Arts) and Korean language skills.
- C. Please check below for the departments and majors that conduct portfolio evaluation, practical testing, etc. during the interview.
- D. If you are unable to attend the interview due to stay in overseas, a skype interview (or telephone interview) will be held instead on the day of the interview.
- If you cannot participate in the interview test due to your staying in overseas, the interview will be processed by phone call or skype.

2. Practical Examinations <Please refer to the Korean version as well>

| Category | Division (Major)   | Practical Examination Subject  | Alternative practical examination for Students applying out of Korea                    |
|----------|--|--|---|
| Master   | Industrial Design, Visual Communication Design and Motion Picture, | · Portfolio assessment   | · Portfolio assessment  |
|          | Piano Orchestral   | · Practical test   | USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception) |
|          | Vocal Music  | • Practical test   | USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception) |
|          | Composition  | • Western music history & Western music theory(Interview)<br>• 1 compositions of applicant | Students out of Korea can apply   |
|          | Music Theory   | • Western music history & Western music theory(Interview)<br>• 1 treatise of applicant     | Students out of Korea can apply   |
|          | Conduct(Chorus)  | • Practical test   | Students out of Korea can apply   |
|          | Music Therapy  | • Writing Test   | Interview by phone call   |
| Ph.D.    | Piano  | • Practical test   | USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception) |
|          | Design, Visual Art   | • Portfolio assessment   | Portfolio assessment  |
|          | Wind Music, Strings  | · Practical test   | USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception) |
|          | Vocal Music  | · Practical test   | USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception) |
|          | Composition  | • Western music history & Western music theory(Interview)<br>• 2 compositions of applicant | Students out of Korea can apply   |
|          | Music Theory   | • Western music history & Western music theory(Interview)<br>• 1 treatise of applicant     | Students out of Korea can apply   |
|          | Conduct(Chorus)<br>Music Therapy                                   | • Practical test<br>• Writing Test   | Students out of Korea can apply<br>Interview by phone call                              |

### 3. Practical Examinations and Portfolios

#### A. Practical Examination subjects for music majors

##### (1) Master's Degree

| Department/Major |                     | Content  |
|------------------|---------------------|--|
| Piano            | Piano Performance   | <ul style="list-style-type: none"> <li>• Choose 1 between Romance and Modern</li> <li>• Entire movement of Beethoven Sonata</li> </ul>   |
|                  | Piano Accompaniment | <ul style="list-style-type: none"> <li>• Solo : 1) 1 Song from Étude (Regardless of composers)<br/>2) 1<sup>st</sup> Movement from the Classical Sonata</li> <li>• Instrumental : Choose 1 from Mozart, Beethoven, Brahms, Faure, Frank, Grieg, Saint-Saëns, Schumann Sonata and play 1 fast tempo movement</li> <li>• Vocal : 1 Lied and 1 song of free choice (Total of 2)</li> <li>• Sheet Music (Distributed on the day of examination)</li> </ul> <p>※ The instrument player must be accompanied by the applicant</p> |
| Orchestral Music |                     | <ul style="list-style-type: none"> <li>• The entire movement of Concerto or Sonata (Including cadenza)</li> </ul>  |
| Vocal Music      |                     | <ul style="list-style-type: none"> <li>• 1 Art Song (Choose 1 from German/French/English/Italian)</li> <li>• 1 Opera Aria</li> </ul>   |
| Composition      | Composition         | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Western music history &amp; Western music theory (Interview)</li> <li>• Applicant's piece of music</li> </ul> <p>Accompanists are assigned on the day of the interview by the department.</p> <p>&lt;Out-of-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Skype Interview: Western music history &amp; Western music theory</li> <li>• Submission of more than 2 pieces of music written by the applicant</li> </ul>   |
|                  | Music Theory        | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Western music history &amp; Western music theory (Interview)</li> <li>• Analysis of a music piece</li> </ul> <p>&lt;Out-of-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Skype Interview: Western music history &amp; Western music theory</li> <li>• Analysis of a music piece</li> </ul>   |
|                  | Conduct             | Chorus   |

## (2) Ph.D. Degree

| Department/Major |                   | Content  |   |
|------------------|-------------------|--|---|
| Piano            | Piano Performance | <ul style="list-style-type: none"> <li>• 3 Performances of pieces, each from 3 different time periods (60 minutes, must include an entire movement from Sonata in the classical period)</li> </ul>   |   |
|                  | Wind              | <ul style="list-style-type: none"> <li>• 4 Performances of pieces, each from 4 different time periods (60 minutes)</li> </ul>  |   |
|                  | Strings           | <ul style="list-style-type: none"> <li>• 4 Performances of pieces, each from 4 different time periods (60 minutes)</li> </ul>  |   |
|                  | Music Therapy     | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Writing test on music therapy (2 hours)</li> <li>• Clinical career certificate</li> </ul> <p>&lt;Out-of-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Video or Telephone Interview</li> <li>• Clinical career certificate</li> </ul>   |   |
| Vocal Music      |                   | <ul style="list-style-type: none"> <li>• Perform a song of free choice (30 minutes) &amp; Lecture : Applicants must submit the list of their performing songs on the day of the test</li> </ul>  |   |
|                  | Composition       | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Western music history &amp; Western music theory (Interview)</li> <li>• More than 3 songs composed by the applicant</li> </ul> <p>&lt;Out-of-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Skype Interview : Western music history &amp; Western music theory</li> <li>• Submission of more than 2 pieces of music written by the applicant</li> </ul>       |   |
|                  | Music Theory      | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Western music history &amp; Western music theory (Interview)</li> <li>• More than 1 treatise written by the applicant</li> </ul> <p>&lt;Out-of-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Skype Interview: Western music history &amp; Western music theory (Interview)</li> <li>• Submission of more than 1 treatise written by the applicant</li> </ul> |   |
| composition      | Conduct           | Chorus   | <p>&lt;In-country Applicants&gt;</p> <ul style="list-style-type: none"> <li>• Practical Test (Conducting) <ul style="list-style-type: none"> <li>- "Worthy is the Lamb that was slain" from G. F. Handel &lt;Messiah&gt;</li> <li>- "He watching over Israel" from F. Mendelssohn &lt;Elijah&gt;</li> <li>* Accompanist is assigned on the day of the interview by the department.</li> </ul> </li> <li>• Practical Piano Test(A fast tempo movement from Sonata)</li> <li>• Practical Vocal Music Test(Vocal performance): singing with one free song</li> </ul> <p>&lt;Out-of-country Applicants&gt;</p> <ol style="list-style-type: none"> <li>1. Skype Interview</li> <li>2. USB of your performance recorded on the Practical Test below <ol style="list-style-type: none"> <li>(1) Practical Test (Conducting) <ul style="list-style-type: none"> <li>- "Worthy is the Lamb that was slain" from F. Handel &lt;Messiah&gt;</li> <li>- "He watching over Israel" from F. Mendelssohn &lt;Elijah&gt;</li> </ul> </li> <li>(2) Practical Test (Piano playing) <ul style="list-style-type: none"> <li>- A fast tempo movement from Sonata</li> </ul> </li> <li>(3) Practical Test (Singing with one free song)</li> </ol> </li> </ol> |

## B. Portfolios for arts majors

### (1) Master's Degree

| Department  | Size & Form              | No. of Pieces | Content   |
|---|--------------------------|---------------|---|
| Visual & Media Design   | A3, B4, A4<br>(Choose 1) | More than 5   | • 10 primary main Portfolio pieces  |
| Industrial Design   | A3, B4, A4<br>(Choose 1) | More than 5   | • Major work performances in flat visual material form  |
| Environmental Design  | A3, B4<br>(Choose 1)     | More than 3   | • Major work performances in flat visual material form<br>• (A piece of work that best expresses one's ability, such as a three dimensional picture, 3D, etc.)  |
| Visual Art  | 8"*10"                   | 10            | • Submission of details of artwork in one A4 sized clear file (Including explanation, characteristics, title, material, and size)<br>• Follow the file size and no. of pieces (Besides the file cover, eliminate content of personal information) |
| - In case of a joint-production, the applicant must state the name of the joint producer and the extent of participations. If it is verified that the applicant has plagiarized or stolen another individual's artwork through an improper way, your acceptance or admission to the university will be cancelled. |                          |               |   |

### (2) Ph.D. Degree/Combined MA & Ph.D. Degree

| Department | Size & Form    | No. of Pieces  | Content  |
|------------|----------------|--|--|
| Design     | No limitations | Less than 10 pieces designed within the last 5 years | -  |
| Visual Art | 8"*10"         | 20 Pieces  | • Submission of details of artwork in one A4 sized clear file(Including explanation, characteristics, title, material, and size)<br>• Follow the file size and no. of pieces (Besides the file cover, eliminate content of personal information) |

A. For both MA and Ph.D. Degrees in the Department of Dance and Department of Kinesiology, there are no practical examinations.

## 7 Attention

- Applicants who do not participate in the admission interview the applicant can be disqualified.
- Applicants for department of TESOL, Chemistry, Chemical Engineering, Mechanical systems are required to submit following English language score: TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher.
- Korean Track : TOPIK level 3 or higher (Applicants in the Child Welfare & Studies: TOPIK level 4 or higher.)  
English track Applicants for department of TESOL, Chemistry, Chemical Engineering, Mechanical systems are required to submit following English language score: TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher. Please make sure to check with the dept. for available English courses.  
<Bilingual track majors (proceeded in either Korean or English)> are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission. Please make sure to check with the dept. for available English courses.  
<Combination track majors(Major who can take both degree and language course classes at the same time if TOPIK grade is not available) are  
- Master's : Business Administration(International Management/Strategy) , Dept. of Dance, Visual Art(Korean Painting), Composition  
- Ph.D : Business Administration(International Management/Strategy) , Dept. of Dance, Visual Art(Korean Painting), Vocal Music, Composition

For exceptions, see subparagraphs from section [7] – Exception.

- Accepted students who have registered and do not have any score of Korean language should be required to apply for a leave of absence until obtain certain standard language condition such as TOPIK level 3(Applicants in the Child Welfare & Studies: TOPIK level 4 or higher.

English track applicants can apply only if they HAVE the valid min. language requirement obtained.

**\*Exception※**

(1) Korean or other national Government Scholarship students will follow the regulation provided by the appropriate government.

(2) Applicants who meet one of the following condition below exempt from submitting language test score.

<Korean track>

- Applicants who received(or are expected to) a BA or MA degree in Korea
- Applicants who graduated(or are expected to) with a major in Korean language
- Applicants who have finished (or are expected to) their Korean Language Courses level 4 or higher at Sookmyung Global Language Institute.

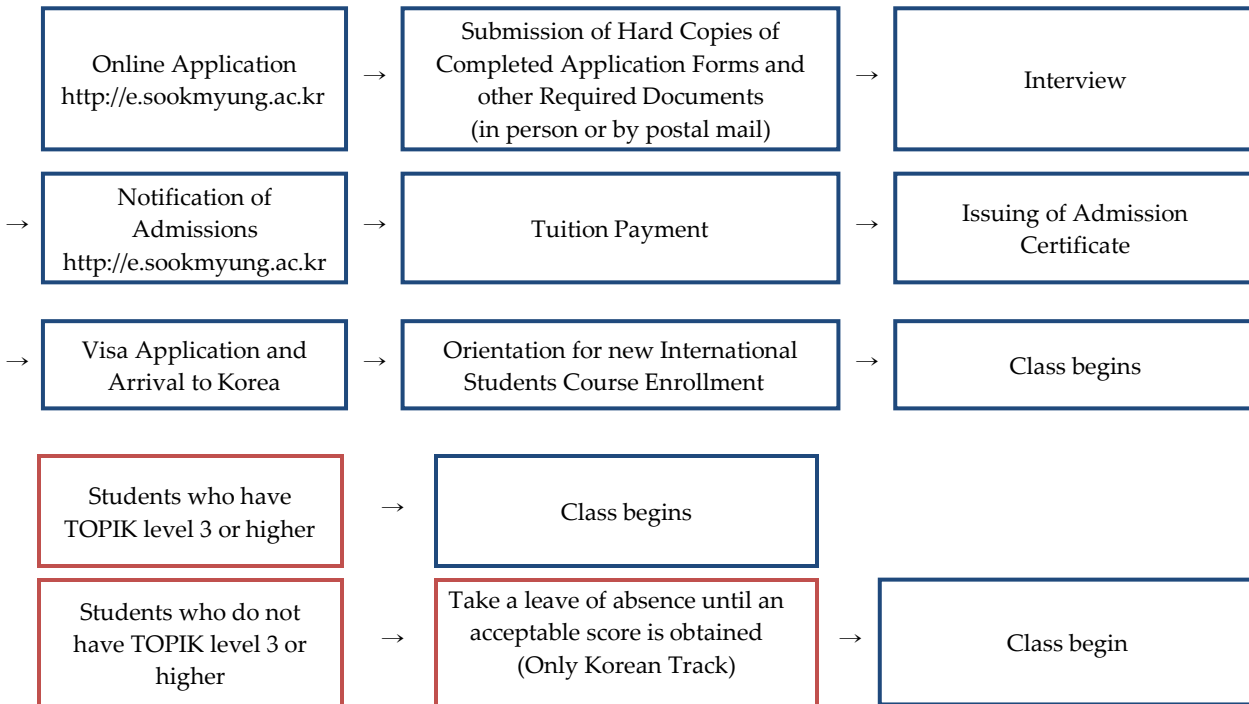
<English track>

- Applicants from Countries with English as Official Language and graduated in English speaking country : Only accepted for English track applicants

*In countries with more than one legal official language, including English, a document must be submitted to confirm that the curriculum has been conducted in English.*

- ※ **Attention:** Applicants must obtain TOPIK level 4 or higher by the end of graduation,
- ※ However, in the case of arts and physical education, a level 3 or higher must be obtained by the end of graduation.  
(except when they submit their English grades at the time of admission: English track applicants only)

※ **Admission Process**



## 1. Entrance Scholarships (1st Semester)

| Categories | Scholarship coverage | TOPIK    | Sookmyung Global Language Institute | TOEFL(iBT) | IELTS     |
|------------|----------------------|----------|-------------------------------------|------------|-----------|
| A          | 70% of Tuition       | Level. 6 | -                                   | Above 110  | Above 8.0 |
| B          | 50% of Tuition       | Level. 5 | Completion of level. 6              | 100~109    | 7.0~7.5   |
| C          | 40% of Tuition       | Level. 4 | Completion of level. 5              | 80~99      | 6.0~6.5   |
| D          | 30% of Tuition       | Level. 3 | Completion of level. 4              | 60~79      | 5.5       |

- A. Requirements : Applicants whose parents are both foreigners and was admitted to the school through the international student admissions and was selected by the scholarship student selection process.
- B. Evaluation criteria : Language Score (100%)
- C. Notices
- ① Recipients for the Entrance Scholarship will be calculated by document screening. You may receive <Sookmyung Alumni Scholarship>, <Sookmyung Exchange Student Scholarship>, and <Entrance scholarship>. But, in the case that you are a duplicate recipient of <Sookmyung Alumni Scholarship> and the <Exchange Student Scholarship>, then you receive an entrance fee waiver only once.
  - ② The Scholarship result will be announced on the website(<http://e.sookmyung.ac.kr>) along with the final admission result.
  - ③ Entrance fee and tuition is based on the department's tuition of the semester.
  - ④ Accommodation fee and airfare, etc. could be additionally supported through evaluation.
  - ⑤ For English track applicants, should the student come from a country that uses English as a native language or as an official(common) language and holds citizenship in that country and is expected to achieve a degree there, the student will be given a mark similar to TOEFL 100~109, only if the student does not submit a language score. However, if the mentioned country has more than 2 official(common) languages, including English, then the student needs to submit documents as proof that the education curriculum proceeded in English.
  - ⑥ If you have a bachelor, MA, or Ph.D. degree in Korea(or expected to graduate), or majored in Korean Language at an overseas undergraduate or graduate school(or expected to graduate), then the applicant will receive a mark same to TOPIK level. 4, if no additional language scores are submitted.

## 2. Entrance Scholarships (1st Semester) - Sookmyung Alumni Scholarship

- A. Requirements : Sookmyung Graduate(Expected to)
- B. Scholarship specifics : Entrance fee waiver

## 3. Entrance Scholarships (1st Semester) - Sookmyung Exchange Student Scholarship

- A. Requirements : Exchange student at Sookmyung who has completed their study(Expected to)
- B. Scholarship specifics : Entrance fee waiver
- C. Required documents : In the case of an exchange student, you must submit a certificate of enrollment or a certificate of transcript(Certificate of Completion)

## 4. Scholarship while in school (Regular semester : Within 4 semesters of MA/4 semesters of Ph.D.)

- A. It is based on the university's scholarship standards for international students.
- B. Entrance Scholarship recipient will be automatically selected based on the previous semester's GPA.
- C. Regulations on Scholarship(while in school) Standards

| Previous Semester GPA | Scholarship       |
|-----------------------|-------------------|
| 4.0~4.3               | 50% Tuition Waive |
| 3.7-4.0 Below         | 30% Tuition Waive |
| 3.5-3.7 Below         | 20% Tuition Waive |



\* Tuition 100% scholarship : Publication of a thesis in an international journal that reflects the Academy info (student as the first author, full-time faculty as the corresponding author), limited to within 6 months after publication of the thesis. If eligible, applicants must apply by e-mail to the International Student Service Team (studyabroad@sm.ac.kr) within the period to be screened for scholarship.

- ① Scholarship is only given to those who achieved above 6 credits(excluding P/F subjects)
  - ② Provided until the regular semesters(Standard : 4 Semesters of MA, 4 semesters of Ph.D.)
  - ③ Supplementary subjects do not count in your grades
  - ④ It is based on the 4.3 grading scale, and based of the previous semester.
  - ⑤ Only medical insurance subscribers are eligible
- ※ Other details are paid in accordance with the scholarship regulations of the school
- ※ In case of taking only supplementary subjects, then you are not eligible to receive the grade scholarship.

## 9 Dormitory Information

- (1) Eligibility : for those finally accepted female Students whose parents are both have foreign nationalities
- (2) Online apply period: It will be informed on Sookmyung website with the admission result
- (3) Room & Rates (per semester)

The room rate vary according to the type of dormitory(single, double, triple room) ; during vacation dormitory registration and the payment takes place separately

- (4) Contact : +82-2-6325-3100 / inhouse@sookmyung.ac.kr / <http://e.sookmyung.ac.kr> → Life on Campus → Housing

\* Please note that if the number of applicants exceeds the available dormitory space, students will need to find outside accommodation by themselves

## 10 How to apply

1. **Complete application (<http://e.sookmyung.ac.kr>) → Admission → Graduate → Study in Korea**

⇒ On-line application or Off-line application

\* Online application is mandatory for all candidates. However overseas applicants who cannot access online application can apply offline by submitting the application in writing.

2. **Send all the required documents to**

Ms. Rachel Sookyoung Min Assistant  
Administration Building #203 Office of International Affairs  
Sookmyung Women's University  
100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea (04310)  
Contact: +82-2-710-9817 / admission@sookmyung.ac.kr

# 제출서류 목록 확인 Documents Self-Check list

|   |                          |   |  |
|---|--------------------------|---|--|
| 1. 학업계획서 Study Plan   | <input type="checkbox"/> | 8. 학력조회동의서<br>Academic Record Check Agreement   | <input type="checkbox"/>                                 |
| 2. 학사졸업(예정)증명서<br>Certificate of graduation(BA)   | <input type="checkbox"/> | 9. 학위인증보고서(Degree)<br>1) Credentials Report ( <a href="http://www.cdgdcedu.cn">http://www.cdgdcedu.cn</a> )<br>2) Online Verification of Higher Education Qualification Certificate (chsi.com.cn)<br>* Institutions in China Only | <input type="checkbox"/><br><br><input type="checkbox"/> |
| 3. 학사학위증<br>Degree of BA  | <input type="checkbox"/> | 10. 성적인증보고서(Transcript)<br>Credential Reports(Institutions in China only)   | <input type="checkbox"/>                                 |
| 4. 학사 성적증명서<br>Transcript(BA)   | <input type="checkbox"/> | 11. 어학증명서(한국어/영어)<br>Language Certificate (Eng or Kor)  | <input type="checkbox"/>                                 |
| 5. 석사 졸업(예정)증명서<br>Certificate of graduation(MA)  | <input type="checkbox"/> | 12. 가족관계증명서<br>Family Relationship Certificate  | <input type="checkbox"/>                                 |
| 6. 석사 학위증<br>Degree of MA   | <input type="checkbox"/> | 13. 부/모 신분증 사본<br>Passport copies of Father / Mother  | <input type="checkbox"/>                                 |
| 7. 석사 성적 증명서<br>Transcript(MA)  | <input type="checkbox"/> | 14. 지원자 여권 혹은 외국인등록증 사본<br>Passport or Alien registration card copy   | <input type="checkbox"/>                                 |
| 15. 입학지원서 하단<br>본인자필 서명<br>Signature at the bottom of<br>the application page               | <input type="checkbox"/> | 16. [박사] 이력서 Resume (KOR or Eng)<br>[박사] 석사논문 초록 Abstract (Kor or Eng)  | <input type="checkbox"/><br><br><input type="checkbox"/> |
| 17. 지도교수 성명<br>(*자연과학계와 공학계 해당)<br>Professor in charge:<br>Natural Science &<br>Engineering |                          | 18. 예체능계 포트폴리오 또는 실기USB<br>: 학과마다 상이 (pg 9-10 참조)<br>Arts and Physical Education applicants<br>Portfolio and Performance USB (Refer pg. 9-10)   | <input type="checkbox"/>                                 |
| 서류접수일<br>Documents submission Date  | YYYYMMDD                 |   |  |
| SKYPE ID<br>(해외거주자의 경우 필수)<br>If you are residing out of<br>Korea                           |                          |   |  |

우리대학은 수집한 개인정보(성명, 주민등록번호, 전화번호, 이메일 주소 등)를 개인정보보호법에 따라 입학전형 목적 이외의 용도로 사용하지 않습니다.

Our university does not use personal information collected (name, resident registration number, phone number, email address, etc.) for purposes other than admission purposes in accordance with the Personal Information Protection Act.

단, 합격하여 최종 등록한 자의 개인정보는 입학 후 학력조회 및 자격조회, 우리대학의 학적부 생성, 학생증 발급 및 재학 기간 중의 교육 과정 등을 위한 자료로 활용합니다.

However, personal information of those who have passed and registered is used as data for the examination and qualification of their academic records after admission, the creation of the academic records of our university, the issuance of student certificates and curriculum during your study period.

본인은 상기 내용에 대한 개인정보 활용에 동의합니다.

**I agree to the use of personal information about the above information.**

## Application Form: Sookmyung Women's University Graduate School

|  |   |   |   |                    |                  |              |  |
|--|---|---|---|--------------------|------------------|--------------|--|
| 20____학년도 정원외 부모모두 외국인인 외국인 입학전형                         |   |   | 수험번호<br>(Application No.)                             |                    |                  |              |  |
| 성명(Name)   | Korean  |   | Photo<br>(3*4)  |                    |                  |              |  |
|  | English<br>(Name on<br>Passport)              | (Surname)   |   |                    |                  | (Given Name) |  |
| 지원학과(Department)   | (Please fill out exact name on the guideline) |   |   |                    |                  |              |  |
| 지원전공(Major)  | (Please fill out exact name on the guideline) |   |   |                    |                  |              |  |
| 과정(MA/Ph.D./Combined)                                    |   |   |   |                    |                  |              |  |
| 입학구분(Freshwoman/Transfer)                                |   |   |   |                    |                  |              |  |
| 생년월일(Date of Birth)                                      | (Day)   | (Month)   | (Year)  |                    |                  |              |  |
| 국적(Nationality)  | 지원자(Applicant)                                | 아버지(Father)   | 어머니(Mother)   |                    |                  |              |  |
| TOPIK<br>공인어학능력점수<br>(Official Language<br>Test Results) | Level ( )<br>유효기간(Valid until)<br>년 월 일       | English<br>공인어학능력점수 : English<br>(Official Language Test Results) | Test name:<br>Level( )<br>Valid until: YYYYMMDD<br>.. |                    |                  |              |  |
| 외국인등록번호<br>(Alien Registration No.)                      | (Card Holders Only)                           | E-Mail  |   |                    |                  |              |  |
| 휴대폰번호(Cellphone No.)                                     |   | Skype I.D. (해외거주자의 경우 필수)<br>(Mandatory for oversea applicants)   |   |                    |                  |              |  |
| 국적(Nationality)  | 지원자(Applicant)                                | 아버지(Father)   | 어머니(Mother)   |                    |                  |              |  |
| 주소(Address)  |   |   |   |                    |                  |              |  |
| 보호자 연락처<br>(Emergency Contact<br>information)            | Email:  |   | Cellphone number:<br>(Korea if you have) :            |                    |                  |              |  |
| 학력   | 학사(Bachelor's)                                | Name of University<br>(Official English Name)                     |   |                    |                  |              |  |
|  |   | Major   |   | GPA                | /100             |              |  |
|  |   | Date of Admission   | (Day/Month/Year)                                      | Date of Graduation | (Day/Month/Year) |              |  |
|  | 석사(Master's)                                  | Name of University<br>(Official English Name)                     |   |                    |                  |              |  |
|  |   | Major   |   | GPA                | /100             |              |  |
|  |   | Date of Admission   | (Day/Month/Year)                                      | Date of Graduation | (Day/Month/Year) |              |  |
|  | 박사(Ph.D.)                                     | Name of University<br>(Official English Name)                     |   |                    |                  |              |  |
|  |   | Major   |   | GPA                | /100             |              |  |
|  |   | Date of Admission   | (Day/Month/Year)                                      | Date of Graduation | (Day/Month/Year) |              |  |

I certify that the information given in this application is complete and accurate.

본인은 상기 기재내용이 사실과 다르지 않음을 서약합니다.

... (Date/작성일)

Applicant(지원자)\_ (Signature)

# 숙명여자대학교 일반대학원 학업 및 연구 계획서



## ◆ 석사학위과정 ◆

| 수험번호          | ※ 기재하지 않습니다. | 성명 |  |
|---------------|--------------|----|--|
| 학과            |              | 전공 |  |
| 1. 자기소개       |              |    |  |
| 2. 진학동기       |              |    |  |
| 3. 연구<br>관심분야 |              |    |  |

위와 같이 학업 및 연구계획서를 제출합니다.

20 년 월 일

지원자 (인)

# 숙명여자대학교 일반대학원

## 학업 및 연구계획서

◆ 석·박사통합과정, 박사학위과정 ◆

| 수험번호               | ※ 기재하지 않습니다. | 성명 |  |
|--------------------|--------------|----|--|
| 학과                 |              | 전공 |  |
| 1. 자기소개            |              |    |  |
| 2. 진학동기            |              |    |  |
| 3. 연구논문제목          |              |    |  |
| 4. 연구의 목적<br>및 필요성 |              |    |  |
| 5. 연구방법            |              |    |  |
| 6. 연구일정            |              |    |  |

위와 같이 학업 및 연구계획서를 제출합니다.

년 월 일

지원자 (인)

## 숙명여자대학교 일반대학원

### 박사과정 지원자 이력서

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| 수험번호 |  | 성명   |  |
| 학과   |  | 세부전공 |  |

#### 1. 학력사항

| 구분 | 기간 | 학교 | 학과 | 학위명 |
|----|----|----|----|-----|
| 학사 | ~  |    |    |     |
| 석사 | ~  |    |    |     |

#### 2. 경력사항

| 기간 | 근무기관 | 담당업무 | 직위 | 증빙여부 (V) |
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#### 3. 연구실적

| 연구자명 | 발표논문(연구)제목 | 발표(게재)지 | 발표(게재)년월일 | 증빙여부 (V) |
|------|------------|---------|-----------|----------|
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위 내용은 사실과 같음을 확인합니다.

년 월 일

지원자 (인)

## 학력조회동의서

### Academic Record Check Agreement

이 양식에 서명함에 따라 본인이 이수한 학력/학위과정에 대하여 진위를 조회할 수 있도록  
숙명여자대학교에 권한을 부여하며 학력조회에 동의합니다.

By signing this form, I am giving my agreement and hereby authorize Sookmyung Women's University to verify my degree/enrollment records.

| Applicant Information 지원자 정보   |  |
|--|--|
| School Name 학교명  |  |
| Name of Applicant 지원자성명  | (Family Name, 성) (Given Name, 이름)  |
| Academic Background 학력 / 취득학위  | <input type="checkbox"/> 고등학교 졸업 High School Graduate<br><input type="checkbox"/> 학사 Bachelor <input type="checkbox"/> 석사 Master |
| Major Course of Study 학과/전공  |  |
| Student ID Number 학번   |  |
| Date of birth 생년월일   | 년 (YYYY) / 월 (MM) / 일 (DD)   |
| Date of admission(transfer from another school) 입학일자   | 년 (YYYY) / 월 (MM) / 일 (DD)   |
| Date of graduation(transfer to another school) 졸업일자  | 년 (YYYY) / 월 (MM) / 일 (DD)   |
| Signature of Subject, Date 지원자 서명 및 작성일자   |  |
| _____ 지원자 서명(Signature of Subject) Date 작성일자 _____<br>년 (YYYY) / 월 (MM) / 일 (DD)                                       |  |
| Office in Charge of You Graduated Information<br>(Applicant who graduated School in Korea,<br>do not need to fill in.) | Name of office :<br>Phone : FAX :  |
| 학력조회 담당부서명 및 연락처, 이메일<br>(국내대학 졸업자의 경우 기재하지 않음)  | Email :  |

귀하가 제공한 개인정보는 학력조회 의뢰 용도로만 사용되며 엄중히 관리됩니다.

The information you provide will be kept in strict confidence and will be used only for the purpose of degree(enrollment) verification. Thank you for your assistance.



[서식 4] 자필로 작성하여 제출합니다.

# 숙명여자대학교 일반대학원 음악계열 학과 반(연)주자 서약서

- ※ 서약 내용을 잘 읽고 모든 내용을 빠짐없이 기재하여야 합니다.
- ※ 여러 명의 수험생의 반(연)주를 하는 경우 수험생 별로 각각 작성합니다.
- ※ 반(연)주자는 본 반(연)주자서약서를 미리 작성하여 실기시험 당일에 신분증과 함께 지참합니다.

| ■ 반(연)주자 인적사항 ■   |   |       |             |
|---|---|-------|-------------|
| 구 분   | <input type="checkbox"/> 반주자 <input type="checkbox"/> 연주자 | 악 기 명 |             |
| 성 명   |   | 생년월일  | 년 월 일       |
| 연 락 처   | 휴대전화 (    )   |       | 자택전화 (    ) |
| ■ 수험생(학생) 인적사항 ■  |   |       |             |
| 성 명   |   | 수험번호  |             |
| 학위구분  | <input type="checkbox"/> 석사 <input type="checkbox"/> 박사   | 지원학과  | (학과)        |
|   |   | 및 전공  | (전공)        |
| 악 기 명   |   |       |             |
| ■ 반(연)주자 서약내용 ■   |   |       |             |
| 1. 본인은 모집요강 및 <u>실기시험 관리계획을 준수하겠습니다. (대기실 및 실기시험장 입실시간 준수)</u><br>2. 본인은 대학원 교학팀 직원, 음악계열 학과 실기시험 전형위원 및 진행위원의 <u>지시사항을 준수하겠습니다.</u><br>3. 본인은 입학(실기시험)과 관련하여 <u>어떠한 청탁을 하거나 받지도 않겠습니다.</u><br>4. 본인은 시험 당일 본인을 확인할 수 있는 <u>신분증(주민등록증 등)과 본 서약서를 지참하겠습니다. (신분증 미지참 시 입실불가).</u> |   |       |             |
| 위와 같이 반(연)주자 서약서를 제출합니다.  |   |       |             |
| 년          월          일   |   |       |             |
| 반(연)주자 본인:  |   |       | (인/서명)      |
| 숙명여자대학교 총장 귀하   |   |       |             |

- 우리대학은 입시의 공정한 관리 및 진행을 위하여 이 서약서를 제출 받습니다.
- 우리대학은 개인정보보호법에 따라 개인 신상정보를 철저히 보호하며 관련된 업무 이외에는 사용하지 않겠습니다.